



## University of ChicaGlow - Schedule

### Welcome to The Class of 2025

**Note: In the event of circumstances beyond our control this schedule is subject to minor changes**

#### Saturday Aug. 16, 2025

7am – 11pm	Freight Dock Open	Load-in décor/props etc.
On-call	Registration desk set up – packets	Grand Ballroom Foyer
10am. –	Meeting with committees/crew members	Grand Ballroom Foyer
10am –	Load in décor/props, etc. Decorate Hotel	Lobby/Grand & Jr Ballroom Foyers

#### Sunday Aug. 17, 2025

7am – 11pm	Freight Dock Open	Load-in décor/props, etc.
8am – 8pm	Decorate Hotel	Lobby/Grand & Jr. Ballroom Foyers
9am – 6pm	Museum Room case install - set up	Jr. Ballroom
12 – 8pm	On Call & partially Manned - Registration Desk open (packets)	Reg. Desk GB Foyer
	Hospitality room cookie/cookie contest drop off	Reg. Desk GB Foyer
	Raffle Drop off	Reg Desk GB Foyer

#### Monday Aug. 18, 2025

7am – 11pm	Freight Dock Open	Load-in
8am – 11pm	Decorate Hotel	Lobby/Grand & Jr. Ballroom Foyers
9am – 5pm	On Call & partially manned Registration Desk open (packets)	Reg. Desk GB Foyer
	Hospitality room cookie/cookie contest drop off	Reg. Desk GB Foyer
	Raffle Drop Off/Check in	Reg. Desk GB Foyer
9am – 6pm	Museum Room Setup	Jr. Ballroom
<b>9am – 5pm</b>	<b>Tours – Sanfillipo Estate</b>	<b>Westin Lobby (Bus)</b>
8am – 12pm	Decorate hotel	Lobby/Grand & Jr. Ballroom Foyers
12pm – 5pm	Auction Drop Off	Reg. Desk GB Foyer – (Grand A-D)
1pm – 5pm	Hospitality Room set up decorate	Jr. Ballroom (split)
<b>6pm – 8pm</b>	<b>After -Glow</b>	<b>TBD</b>
8pm – 11pm	Room Hopping	Hotel floors 2 – 7

#### Tuesday, Aug. 19, 2025

7am -11pm	Freight Dock Open	Load-in
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8am – 5pm	Raffle Set up	Jr. Ballroom hallway
8am – 4pm	Registration Desk open (packets)	Reg. Desk GB Foyer
	Hospitality room cookie/cookie contest drop off	Reg. Desk GB Foyer
	Raffle Drop Off/Check in – SET UP	Reg. Desk GB Foyer
9am – 7pm	Museum Room Setup	Jr. Ballroom
8am – 12pm	Decorate hotel	Lobby/Grand & Jr. Ballroom Foyers
<b>9am – 12:30</b>	<b>Tours - Driehaus Museum &amp; 1<sup>st</sup> Presbyterian Church</b>	<b>Westin Lobby (Bus)</b>
<b>9am – 12:30</b>	<b>Tours – Architectural Boat Tour</b>	<b>Westin Lobby (Bus)</b>
<b>10am – 12pm</b>	<b>Vetters Meeting</b>	Cypress B
<b>10am- 12 pm</b>	<b>Workshop – Festive Holiday Planter</b>	Magnolia
12:15	Set up for Special Luncheon	Harry Carys
3:30 pm – 5pm	<b>Workshop – Christmas Cocktails</b>	Cypress A
11am – 4 pm	Auction Drop Off	Reg. Desk GB Foyer – (Grand A-D)
6pm – 11pm	Christkindlmarkt Set Up	Lilac ABCD
7pm– 11pm	Room Hopping	Hotel floors 2 -7

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**Wednesday, Aug. 20, 2025**

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8am – Noon	Museum Room – Final set up	Jr. Ballroom
8am – 4pm	Registration Desk open	Reg. Desk GB Foyer
8:30am – 10:00	GGCP BOD Meeting – Breakfast	TBD
8am – ?	Museum Room Vetting	Jr. Ballroom
9 am – 10:30	First Timers Meeting	Magnolia
<b>9am – 12pm</b>	<b>Christkindlmarkt Open</b>	<b>Lilac ABCD</b>
9am – 4pm	Raffle Open	Jr. Ballroom Foyer
1:00 – 2:30	Special Luncheon Holly	Harry Carys
<b>3:00 -4:30</b>	<b>Workshop – Ceramic Trees</b>	Cypress A
<b>5pm – 6pm</b>	<b>Opening Reception – Cocktails (Cash bar) Caroling/chorale</b>	<b>Grand Ballroom Foyer</b>
<b>6pm – 7:30pm</b>	<b>Convention Opening -Dinner</b>	<b>Grand Ballroom E-J</b>
<b>7:30 – 9:00</b>	<b>Museum Room Opening</b>	<b>Jr. Ballroom</b>
8:30 – 11pm	Room Hopping	Hotel floors 2 -7

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**Thursday, Aug. 21, 2025**

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9am – 4pm	Reg. Desk Open	GB Foyer
9am. – 4pm	Raffle Open	Jr. Ballroom Foyer
9 am. -12pm	<b>Educational Talks</b>	Lilac ABCD
1pm – 4pm	Hospitality Room open	Jr. Ballroom (split)
2pm - 3 pm	Cookie Contest Judging	Magnolia
9am-6pm	Museum Room Open	Jr. Ballroom
<b>12:15– 1:45</b>	<b>Member Lunch</b>	<b>Grand Ballroom E-J</b>
<b>2:15 – 5:00pm</b>	<b>Educational Talks</b>	<b>Lilac ABCD</b>
<b>6:00 – 8:00 pm</b>	<b>Special – Lighting Dinner</b>	<b>Harry Careys</b>
8:00 pm –9pm	Norfolk Convention Planning meeting	Cypress A
8 pm – 10pm	Auction Vetting	Grand A - C
<b>8pm – 10pm</b>	<b>Facebook Party</b>	<b>Hospitality (Jr. Ballroom)</b>
9pm – 11pm	Room Hopping	Hotel floors 2- 7

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**Friday, Aug. 22, 2025**

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<b>7am - 9am</b>	<b>Auction Set Up</b>	<b>Grand Balloon A – J</b>
<b>9am –11am</b>	<b>Annual Membership Meeting</b>	<b>Grand Ballroom E-J</b>
<b>11:15am – 1:00pm</b>	<b>Special – Victorian Lunch</b>	Harry Carys
<b>1:00 pm – 2:00 pm</b>	<b>Auction Preview</b>	<b>Grand Ballroom A-J</b>
<b>1:00 pm – 2:00 pm</b>	<b>Silent Auction</b>	<b>Grand Ballroom A-J</b>
<b>2:00 – 5pm</b>	<b>Live Auction</b>	<b>Grand Ballroom A-J</b>
<b>3pm – 4pm</b>	<b>Auction – Cocktails (Cash bar) hors d’oeuvres</b>	<b>Grand Ballroom A-J</b>
5pm-9pm	Museum Room Open	Jr. Ballroom
7pm – 8pm	Cookies open	Hospitality Jr. Ballroom
<b>8- 10 pm</b>	<b>NYE Party</b>	<b>Harry Careys</b>
7pm – 11pm	Sales Room Set-up	Lilac ABCD
<b>7pm - 11pm</b>	Room Hopping	Hotel floors 2 -7

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**Saturday, Aug. 23, 2025**

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6am – 9am	Sales Room Set-Up	Lilac ABCD
7am. – 9am	Sales Room Vetting	Lilac ABCD
9am – 4pm	Raffle Open	Jr. Ballroom Foyer
<b>8am – 11am</b>	<b>Museum Room Open – Last Call</b>	<b>Jr. Ballroom</b>
<b>9am – 12pm</b>	<b>Sales Room Open</b>	<b>Lilac ABCD</b>

9am – 4pm	Reg Desk Open	GB Foyer
9am – 4pm	Raffle Open	Jr. Ballroom Foyer
1pm – 5pm	Sales Room Tear Down	Lilac ABCD
11am- 4pm	Museum Room Tear Down	Jr. Ballroom
12-5pm	Convention Tear Down	Hotel
12:30pm	Roundtable set up	Magnolia
<b>1pm – 3:00pm</b>	<b>Roundtable Talks</b>	<b>Magnolia</b>
3pm – 4pm	Norfolk Convention Planning meeting	Cypress A
<b>5pm- 8pm</b>	<b>Convention Closing Banquet - Awards</b>	<b>Grand Ballroom E-J</b>
8:30pm – 11pm	Museum Room Tear Down	Jr. Ballroom
8:30pm – 11pm	Convention Tear Down	Hotel

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**Sunday, Aug. 24, 2025 - Museum room and Convention tear down (Case pick-up)**

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