



University of ChicaGlow - Schedule

Welcome to The Class of 2025

Note: In the event of circumstances beyond our control this schedule is subject to minor changes

Saturday Aug. 16, 2025

7am – 11pm	Freight Dock Open	Load-in décor/props etc.
On-call	Registration desk set up – packets	Grand Ballroom Foyer
10am. –	Meeting with committees/crew members	Grand Ballroom Foyer
10am –	Load in décor/props, etc. Decorate Hotel	Lobby/Grand & Jr Ballroom Foyers

Sunday Aug. 17, 2025

7am – 11pm	Freight Dock Open	Load-in décor/props, etc.
8am – 8pm	Decorate Hotel	Lobby/Grand & Jr. Ballroom Foyers
9am – 6pm	Museum Room case install - set up	Jr. Ballroom
12 – 8pm	On Call & partially Manned - Registration Desk open (packets)	Reg. Desk GB Foyer
	Hospitality room cookie/cookie contest drop off	Reg. Desk GB Foyer
	Raffle Drop off	Reg Desk GB Foyer

Monday Aug. 18, 2025

7am – 11pm	Freight Dock Open	Load-in
8am – 11pm	Decorate Hotel	Lobby/Grand & Jr. Ballroom Foyers
9am – 5pm	On Call & partially manned Registration Desk open (packets)	Reg. Desk GB Foyer
	Hospitality room cookie/cookie contest drop off	Reg. Desk GB Foyer
	Raffle Drop Off/Check in	Reg. Desk GB Foyer
9am – 6pm	Museum Room Setup	Jr. Ballroom
9am – 5pm	Tours – Sanfillipo Estate	Westin Lobby (Bus)
8am – 12pm	Decorate hotel	Lobby/Grand & Jr. Ballroom Foyers
12pm – 5pm	Auction Drop Off	Reg. Desk GB Foyer – (Grand A-D)
1pm – 5pm	Hospitality Room set up decorate	Jr. Ballroom (split)
6pm – 8pm	After -Glow	TBD
8pm – 11pm	Room Hopping	Hotel floors 2 – 7

Tuesday, Aug. 19, 2025

7am -11pm	Freight Dock Open	Load-in
8am – 5pm	Raffle Set up	Jr. Ballroom hallway
8am – 4pm	Registration Desk open (packets)	Reg. Desk GB Foyer
	Hospitality room cookie/cookie contest drop off	Reg. Desk GB Foyer
	Raffle Drop Off/Check in – SET UP	Reg. Desk GB Foyer
9am – 7pm	Museum Room Setup	Jr. Ballroom
10am – Noon	Workshop – Festive Holiday Planter	Cypress A
8am – 12pm	Decorate hotel	Lobby/Grand & Jr. Ballroom Foyers
9am – 2:15	Tours - Driehaus Museum & St. John Cantius Church	Westin Lobby (Bus)
3:30 pm – 5pm	Workshop – Christmas Cocktails	Cypress A
11am – 4 pm	Auction Drop Off	Reg. Desk GB Foyer – (Grand A-D)
6pm – 11pm	Christkindlmarkt Set Up	Lilac ABCD
8pm– 11pm	Room Hopping	Hotel floors 2 -7

Wednesday, Aug. 20, 2025

8am – Noon	Museum Room – Final set up	Jr. Ballroom
8am – 4pm	Registration Desk open	Reg. Desk GB Foyer
8:30am – 10:00	GGCP BOD Meeting – Breakfast	TBD
8am – ?	Museum Room Vetting	Jr. Ballroom
9 am – 10:30	First Timers Meeting	Magnolia
9am – 12pm	Christkindlmarkt Open	Lilac ABCD
9am – 4pm	Raffle Open	Jr. Ballroom Foyer
1:00 – 2:30	Special Luncheon Holly	Harry Carys
3:00 -4:30	Workshop – Ceramic Trees	Cypress A
5pm – 6pm	Opening Reception – Cocktails (Cash bar) Caroling/chorale	Grand Ballroom Foyer
6pm – 7:30pm	Convention Opening -Dinner	Grand Ballroom E-J
7:30 – 9:00	Museum Room Opening	Jr. Ballroom
8:30 – 11pm	Room Hopping	Hotel floors 2 -7

Thursday, Aug. 21, 2025

9am – 4pm	Reg. Desk Open	GB Foyer
9am. – 4pm	Raffle Open	Jr. Ballroom Foyer
9 am. -12pm	Educational Talks	Lilac ABCD
1pm – 4pm	Hospitality Room open	Jr. Ballroom (split)
2pm - 3 pm	Cookie Contest Judging	Magnolia
9am-6pm	Museum Room Open	Jr. Ballroom
12:15– 1:45	Member Lunch – Scarf Contest!	Grand Ballroom E-J
2:15 – 5:00pm	Educational Talks	Lilac ABCD
6:00 – 8:00 pm	Special – Lighting Dinner	Harry Careys
8 pm – 10pm	Auction Vetting	Grand Ballroom B-D
8pm – 10pm	Facebook Party	Harry Careys
8pm – 11pm	Room Hopping	Hotel floors 2- 7

Friday, Aug. 22, 2025

7am - 9am	Auction Set Up	Grand Balloon A – J
9am. – 4pm	Raffle Open	Jr. Ballroom Foyer
9am –11am	Annual Membership Meeting	Grand Ballroom E-J
11:15am – 1:00pm	Special – Victorian Lunch	Harry Carys
1:00 pm – 2:00 pm	Auction Preview	Grand Ballroom A-J
2:00 pm – 2:30 pm	Silent Auction	Grand Ballroom A-J
2:30 – 5:30pm	Live Auction	Grand Ballroom A-J
5pm-9pm	Museum Room Open	Jr. Ballroom
7pm – 8pm	Cookies open	Hospitality Jr. Ballroom
8- 10 pm	NYE Party	Harry Careys
7pm – 11pm	Sales Room Set-up	Lilac ABCD
8pm - 11pm	Room Hopping	Hotel floors 2 -7

Saturday, Aug. 23, 2025

6am – 9am	Sales Room Set-Up	Lilac ABCD
7am. – 9am	Sales Room Vetting	Lilac ABCD
9am – 4pm	Raffle Open	Jr. Ballroom Foyer
8am – 11am	Museum Room Open – Last Call	Jr. Ballroom
9am – 12pm	Sales Room Open	Lilac ABCD
9am – 4pm	Reg Desk Open	GB Foyer

9am – 4pm	Raffle Open	Jr. Ballroom Foyer
1pm – 5pm	Sales Room Tear Down	Lilac ABCD
11am- 4pm	Museum Room Tear Down	Jr. Ballroom
12:30pm	Roundtable set up	Magnolia
1pm – 3:00pm	Roundtable Talks	Magnolia
3pm – 4pm	Norfolk Convention Planning meeting	Cypress A
5pm- 8pm	Convention Closing Banquet - Awards	Grand Ballroom E-J
8:30pm – 11pm	Museum Room Tear Down	Jr. Ballroom
8:30pm – 11pm	Convention Tear Down	Hotel

Sunday, Aug. 24, 2025 - Museum room and Convention tear down (Case pick-up)
